



2012-2013 ORDER FORM Pg 1

School Name
Contact Name
School Mailing Address
City, State, Zip
Ship Address
Ship City, State, Zip
School Ph
Date you would like the product to arrive at your school:

Proof Contact (Provide SUMMER contact info)

Name
Email
Home Ph
Fax
Bill Attention To:
PO Not Required
PO To Follow
Credit Card
Payment Enclosed
Invoice Us (Net 15)
PU# or Credit Card#
Cardholder (print name)
Exp. Date
3-Digit Code

Deluxe Planners must be ordered by July, 1 2010 for August 2010 delivery.

Basic Assignment Notebook (8.5 x 11) Elementary/Middle School Format

Quantity x \$1.59 (min. 30)

Basic Assignment Notebook (6 x 9) Middle/High School Format

Quantity x \$1.45 (min. 30)

Dated Student Planners (8.5 x 11 or 6 x 9) Must order by July, 1 2012 for August 2012 delivery

EM-1 ... 8.5" x 11" - Quantity: x Unit Price per Qty
EM-2 ... 8.5" x 11" - Quantity: x Unit Price per Qty
EM-3 ... 8.5" x 11" - Quantity: x Unit Price per Qty
EM-4 ... 8.5" x 11" - Quantity: x Unit Price per Qty

Cover #: Cover Imprint Color Number of Custom Pages(per side): Price of Custom Pages:

Printing Inside Cover: Yes No - Price of Inside Cover Printing:

HS-1 ... 6" x 9" - Quantity: x Unit Price per Qty
HS-2 ... 6" x 9" - Quantity: x Unit Price per Qty
HS-3 ... 6" x 9" - Quantity: x Unit Price per Qty
HS-4 ... 6" x 9" - Quantity: x Unit Price per Qty

Cover #: Cover Imprint Color Number of Custom Pages(per side): Price of Custom Pages:

Printing Inside Cover: Yes No - Price of Inside Cover Printing:

1 or 2 Color School Folders

Quantity: Cover #:
Imprint Color(s): 1 color one side 1 color two sides - Imprint Color:
2 color one side 2 color two sides - Imprint Colors: #1 #2

Laminated: Yes No

Total Price per Folder:

Full Color School Folders

Quantity: Cover #: Imprint Color: 1 color one side 1 color 2 sides

Laminated: Yes No

Total Price per Folder:

ORDER WILL NOT BE PROCESSED WITHOUT A SIGNATURE.

Sign here

Date

By signing name here, you agree to Modern School Products Terms & Conditions

ORDER SUBTOTAL

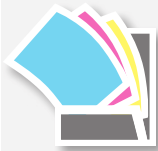
SHIPPING

(.38¢ per planner)

(.10¢ per folder)

(.10¢ per 3 Ring Binder)

ORDER TOTAL



2012-2013

ORDER FORM

Pg 2

1 or 2 Color 3 Ring Binders

Quantity: _____ Cover #: _____

Imprint Color(s): 1 color 2 color

Imprint Color: _____

Imprint Colors: #1 _____ #2 _____

Total Price per Folder: \$ _____

Full Color 3 Ring Binders

Quantity: _____ Cover #: _____ Imprint Color: _____

Total Price per Folder: \$ _____

Imprint Text (Deluxe Planner Covers, School Folders and 3 Ring Binders)

Line 1: _____

Line 2: _____

Line 3: _____

Mascot # _____

Type Style: _____ (i.e. TT3 - ERAS)

SPECIAL INSTRUCTIONS: _____

Terms and Conditions

Orders: Most orders are shipped 2-3 weeks from the time a proof is approved. Deluxe Planners must be ordered by July 1 for August delivery. If order is placed after July 1, please call for delivery schedule. Proofs: One proof will be e-mailed or mailed (may delay order) for approval. Once proof is approved, order will be shipped in 2-3 weeks from date approved proof is received. Billing: Order will be invoiced at time of shipment, all invoices are due 15 days from invoice date. Payment can be by credit card (Mastercard/Visa), or check. Late payments will be charged 1.5% per month. Purchase Orders: Purchase orders are preferred but not necessary, if a purchase order is not sent, faxed or e-mailed, order form must be signed. Shipping: Orders will be shipped UPS ground unless specified otherwise. Large orders may be sent by truck. Shipping is additional and estimated at \$.08/folder, \$.36/handbook, \$1.66/Desk Pad Calendar, and \$.78/Wall Calendar. UPS Second Day or Red (overnight) will be charged at regular rates. Imprinting: Imprint typesetting of 3 lines is included in all folders and planners for outside cover only, additional type will be charged at \$45.00/ Hr. (minimum \$15.00) Mascott's can be included, please send black and white art (we have many to choose from). When submitting Mascott, please email black & white .jpg, .tif or .eps at 300 dpi resolution. Placing Orders: Orders can be placed by phone, mail, e-mail or fax. Hours: Monday through Friday 8:00AM -5:00PM ET

QUESTIONS? CALL OR FAX TOLL FREE...866.339.3338 FAX: 866.983.5500